

Zoom Meetings with your Instructor

Some instructors set up “Zoom meetings” in their courses so you and the instructor (or you and fellow classmates) can:

- Video chat with each other
- Collaborate on group projects in real time
- Share your computer screen (or the instructor or fellow classmate’s screen) with each other to help solve a problem or collaborate on a project.

The instructor will let you know where the link is located in your course if it is to be used.

Below are the general steps to access a meeting.

Click the Zoom link wherever your instructor has located it in your course.

Click **Zoom Meetings** when this dialog box appears.

Click **Join Audio Conference by Computer** when this dialog box appears.

If you have a webcam on your computer, you will see yourself here.
If you need to do other tasks, such as share a screen, your instructor will help you.

During the conference you may want to activate **Participants** to have some controls during the video conference.

Click **Leave Meeting** when finished.

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Mute Stop Video Invite Participants Share Screen Chat Record Leave Meeting