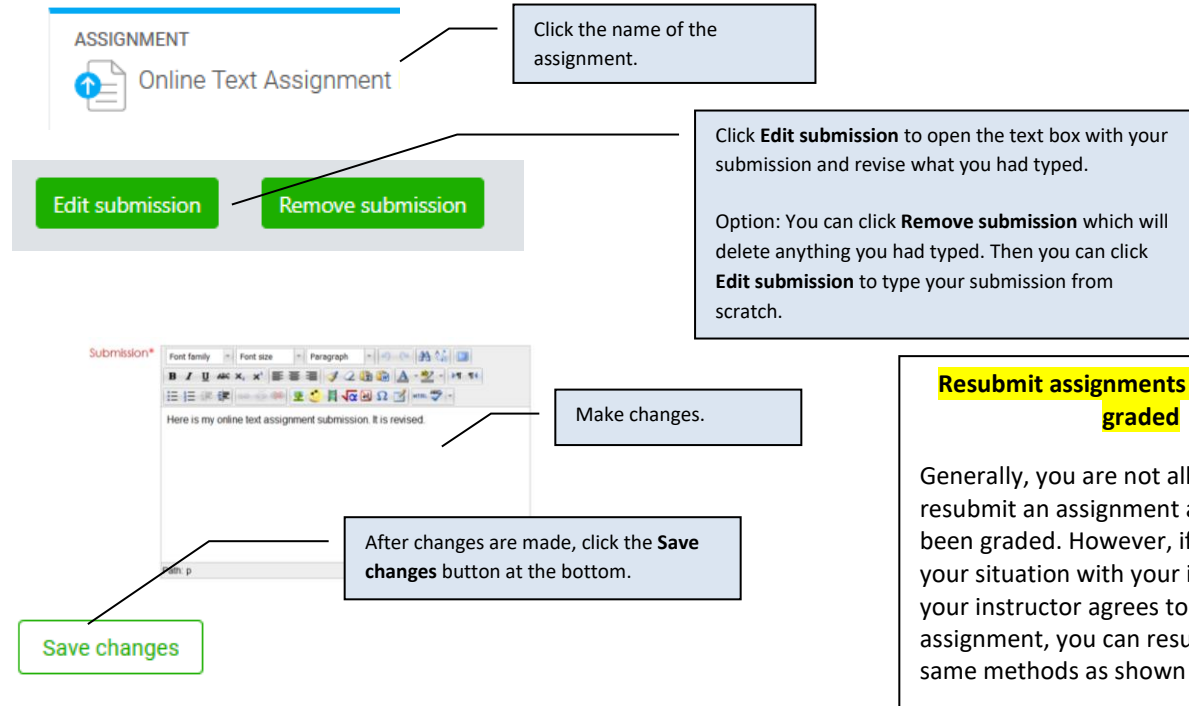


## Resubmit assignments before due date and before they are graded

The process depends on what type of assignment it is. Instructions below are for the two most common types of assignments.

### Online text assignment

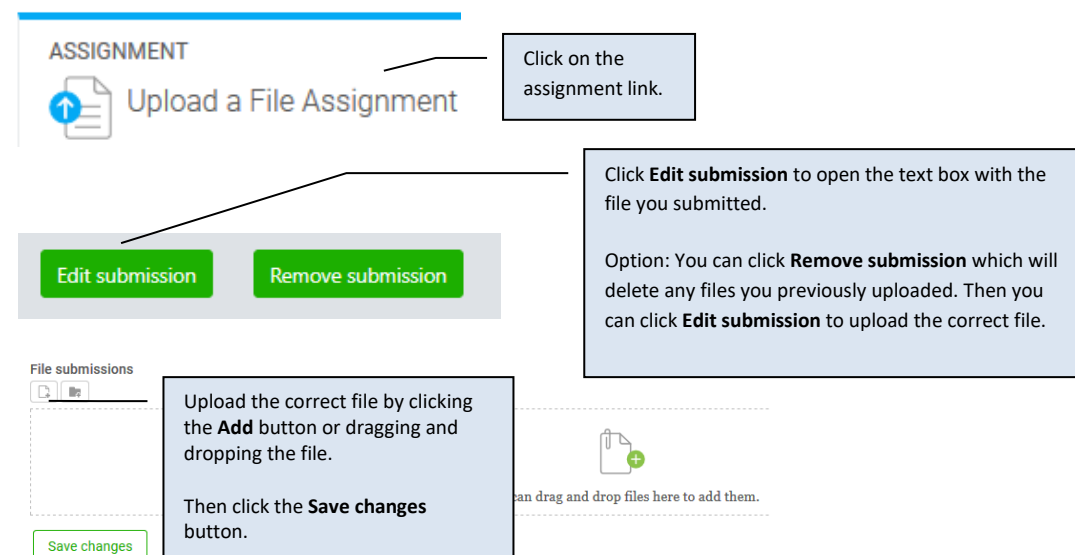
If you typed your assignment right in Moodle, you can edit your submission by going back to the assignment. Follow these steps:



The screenshot shows the Moodle assignment page for "Online Text Assignment". The assignment name is highlighted with a callout: "Click the name of the assignment." Below the assignment name are two green buttons: "Edit submission" and "Remove submission". A callout points to the "Edit submission" button: "Click **Edit submission** to open the text box with your submission and revise what you had typed. Option: You can click **Remove submission** which will delete anything you had typed. Then you can click **Edit submission** to type your submission from scratch." Below these buttons is a text editor window titled "Submission\*". The text editor contains the text "Here is my online text assignment submission. It is revised." A callout points to the text editor: "Make changes." At the bottom of the text editor is a green "Save changes" button. A callout points to this button: "After changes are made, click the **Save changes** button at the bottom." To the right of the screenshot is a box with the heading "Resubmit assignments after they are graded" and the text: "Generally, you are not allowed to resubmit an assignment after it has been graded. However, if you discuss your situation with your instructor, and your instructor agrees to reset your assignment, you can resubmit using the same methods as shown on this page."

### Upload file assignment

If you uploaded one or more files for an assignment, you can delete them and upload other files as long as the assignment hasn't been graded and it isn't past the due date. (This capability is set by your instructor. If you can't do this, contact your instructor.)



The screenshot shows the Moodle assignment page for "Upload a File Assignment". The assignment name is highlighted with a callout: "Click on the assignment link." Below the assignment name are two green buttons: "Edit submission" and "Remove submission". A callout points to the "Edit submission" button: "Click **Edit submission** to open the text box with the file you submitted. Option: You can click **Remove submission** which will delete any files you previously uploaded. Then you can click **Edit submission** to upload the correct file." Below these buttons is a "File submissions" section. It contains a dashed box with a green "Add" button and a green plus icon. A callout points to this area: "Upload the correct file by clicking the **Add** button or dragging and dropping the file. Then click the **Save changes** button." At the bottom of the "File submissions" section is a green "Save changes" button. To the right of the "File submissions" section is a box with the heading "Resubmit assignments after they are graded" and the text: "Generally, you are not allowed to resubmit an assignment after it has been graded. However, if you discuss your situation with your instructor, and your instructor agrees to reset your assignment, you can resubmit using the same methods as shown on this page."