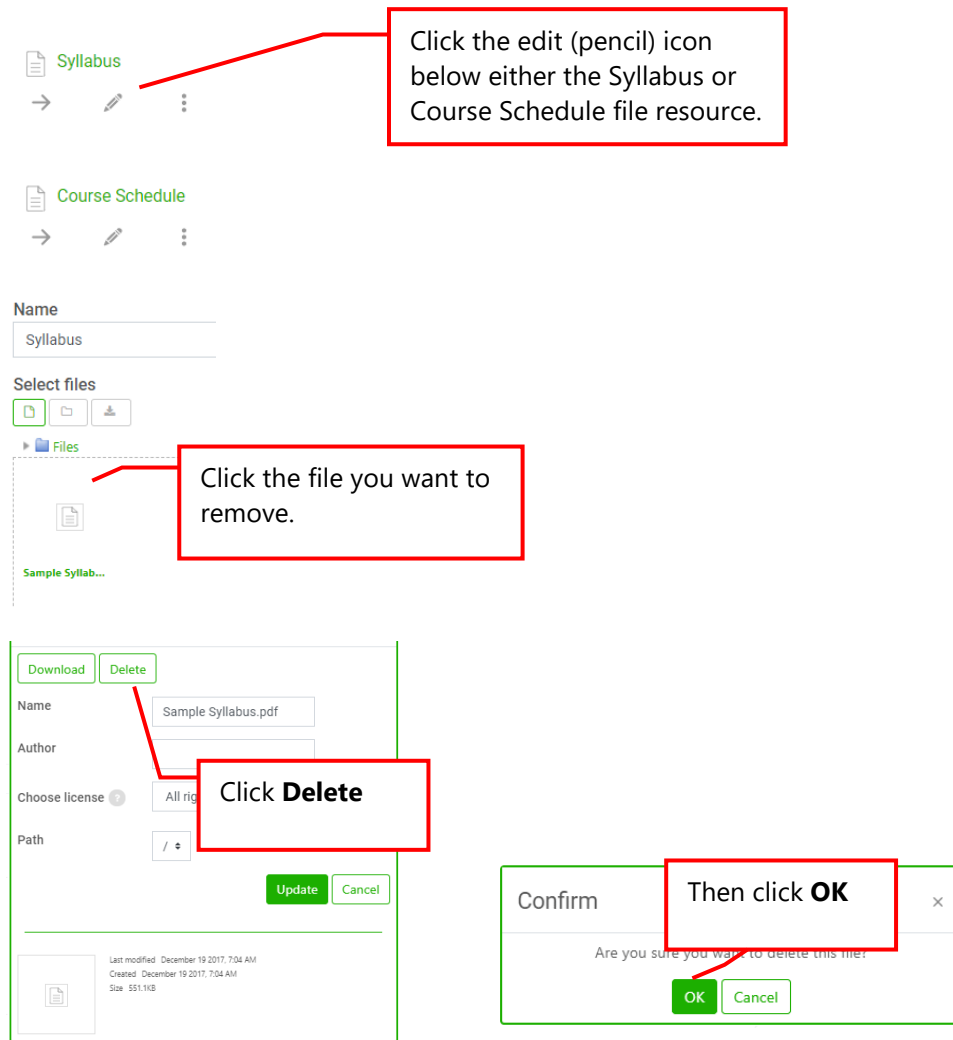


Add your Syllabus and/or Course Schedule to Syllabus and Quick Links section



Click the edit (pencil) icon below either the Syllabus or Course Schedule file resource.

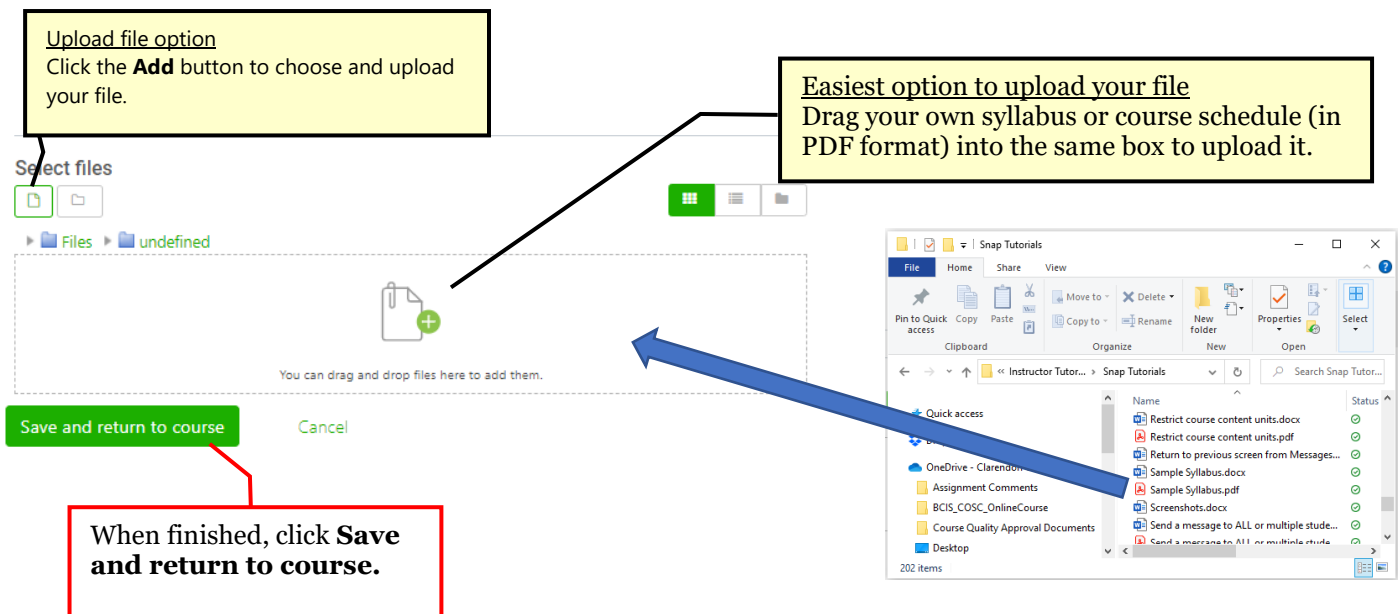
Click the file you want to remove.

Click **Delete**

Then click **OK**

The screenshot shows the 'Syllabus' and 'Course Schedule' sections. The 'Syllabus' section has a pencil icon next to it. The 'Course Schedule' section also has a pencil icon. Below these, there is a 'Name' field with 'Syllabus' entered. Under 'Select files', there is a 'Files' section with a file named 'Sample Syllabus.pdf'. A red box highlights the 'Delete' button. Another red box highlights the 'OK' button in a confirmation dialog that says 'Are you sure you want to delete this item?'.

Last step: Upload your PDF Syllabus or Course Schedule



Upload file option
Click the **Add** button to choose and upload your file.

Easiest option to upload your file
Drag your own syllabus or course schedule (in PDF format) into the same box to upload it.

Save and return to course

When finished, click **Save and return to course**.

The screenshot shows the 'Select files' section with a dashed box for file upload. A green button labeled 'Add' is visible. A blue arrow points from a file explorer window to the dashed box. The file explorer window shows a list of files, including 'Restrict course content units.docx', 'Restrict course content units.pdf', 'Return to previous screen from Messages...', 'Sample Syllabus.docx', 'Sample Syllabus.pdf', 'Screenshots.docx', 'Send a message to ALL or multiple students', and 'Send a message to ALL or multiple students...'. A green button labeled 'Save and return to course' is highlighted. A red box highlights the 'Save and return to course' button.