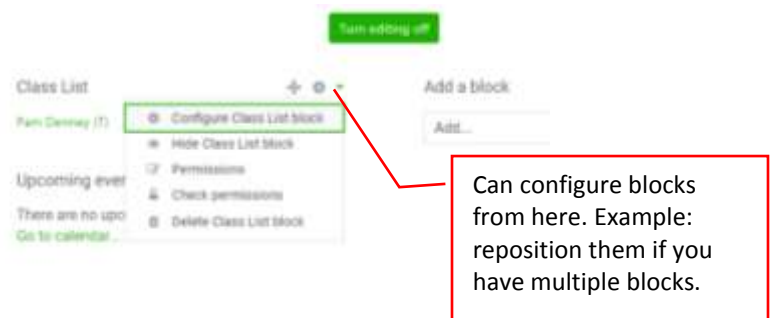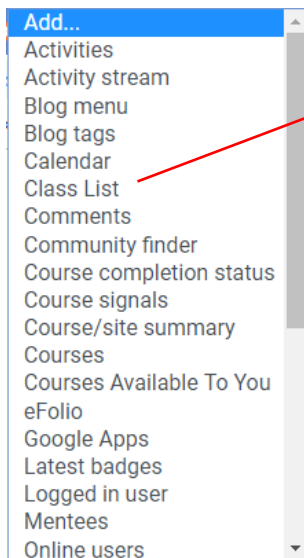**Send message to individual student using Class List block**

The easiest way to send a message to an individual student is to add the Class List block to your Course Dashboard. These instructions show you how to add the block and how to use it. *(This link provides information about other blocks you may want to add to your Course Dashboard. My other favorite is the "Upcoming Events" block.)*

Click here

Click here

Click here

Click here

Click here

Can configure blocks from here. Example: reposition them if you have multiple blocks.

In the **Class List** block, click the symbol beside the person in your class you wish to send a message to.