

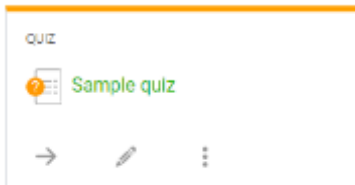
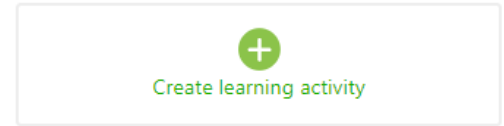
## Quiz Overview

There are over a dozen types of questions that can be added to Moodlerooms quizzes.

### Creating quizzes in Moodle involves two major parts:

**Part 1** – Add a **quiz activity** to your course page. Name the quiz and it will appear on your course page in whichever section you were in when you added it.

A quiz activity is a special type of activity added to your course front page. It is added just like any other resource or activity in Moodle from the “Create learning activity” button at the bottom of each course section.



Once the quiz activity has been added to your course page, click “edit settings” for the activity.

Then choose [appropriate quiz settings](#) such as the dates the quiz is available, time limit, number of attempts allowed, the grade category it is assigned to (or no category if it is a practice test), randomizing questions in the quiz, randomizing answers within each question, and when students see their grade.

A screenshot of the Moodle Quiz Settings form. The form has a "Name" field with "Sample quiz" entered. Below it is a "Description" field with a rich text editor. To the right of the form is a sidebar with various settings categories: Visibility (Show on course page), Timing, Grade, Layout, Question behavior, Review options, Appearance, Extra restrictions on attempts, and Overall feedback. At the bottom of the form, there are three buttons: "Save and return to course", "Save and display", and "Cancel".

**Part 2** - Add **questions** to the quiz activity. (These can be added manually or from the Moodlerooms question bank that you created manually or imported from your publisher's test bank.)

The main advantage to selecting questions from your question bank is that the questions can be re-used between courses to which you have access.

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### Considerations about objective-type questions and essay questions

Objective questions such as multiple-choice, true-false, or matching questions, are graded automatically in Moodlerooms. Students can know the grade result immediately after taking the quiz if that is what you desire.

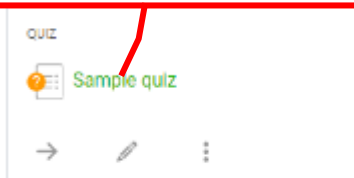
On the other hand, essay questions require manual grading by the teacher. This means that if you plan to include both essay questions and objective-type questions in the same quiz activity, students have to wait until you have manually graded the essay portion of the quiz before they can see their quiz grade. This is fine, as long as you explain it to your students.

Alternatives to including both essay and objective questions in the same quiz activity:

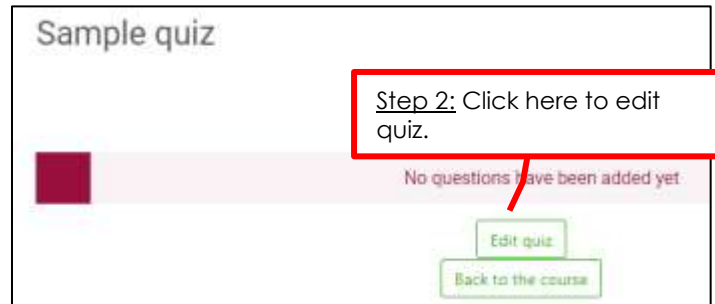
- Create an **Assignment** activity for the essay questions. You can call it a quiz if desired, and it can be assigned to your Exam grade category just like the objective-type quizzes located in an actual quiz activity.
- Create separate quizzes using the quiz activity, one for the essay questions and one for the objective questions.

## Adding questions manually to the quiz activity itself

**Step 1:** Click on link to the quiz activity to start editing the quiz (adding questions)



**Step 2:** Click here to edit quiz.



**Step 3:** Set maximum grade for quiz (generally set at 100) then click "Save."

Maximum grade 10.00 Save

Total of marks: 0.00

**Step 4:** Click "Add" then choose "a new question." Repeat to add more questions.

Shuffle Add

- + a new question
- + from question bank
- + a random question

You can edit each question or delete questions from this same location.

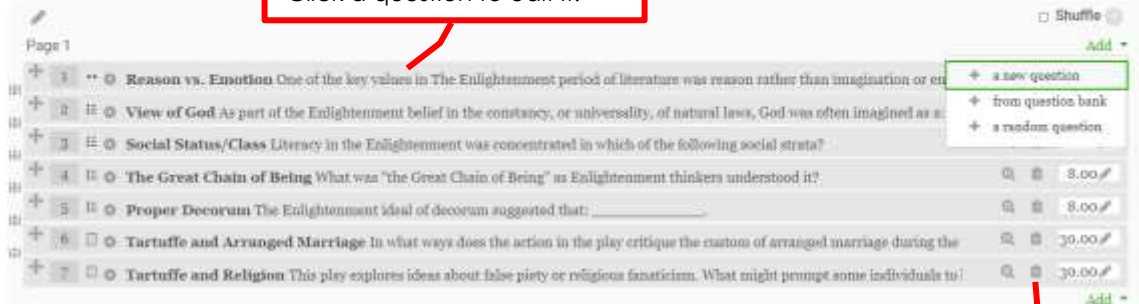
### Editing quiz: Test # 1: The Enlightenment

Questions: 7 | Quiz open (closes 02/14/21, 23:59)

Maximum grade 100.00 Save

Total of marks: 100.00

Click a question to edit it.



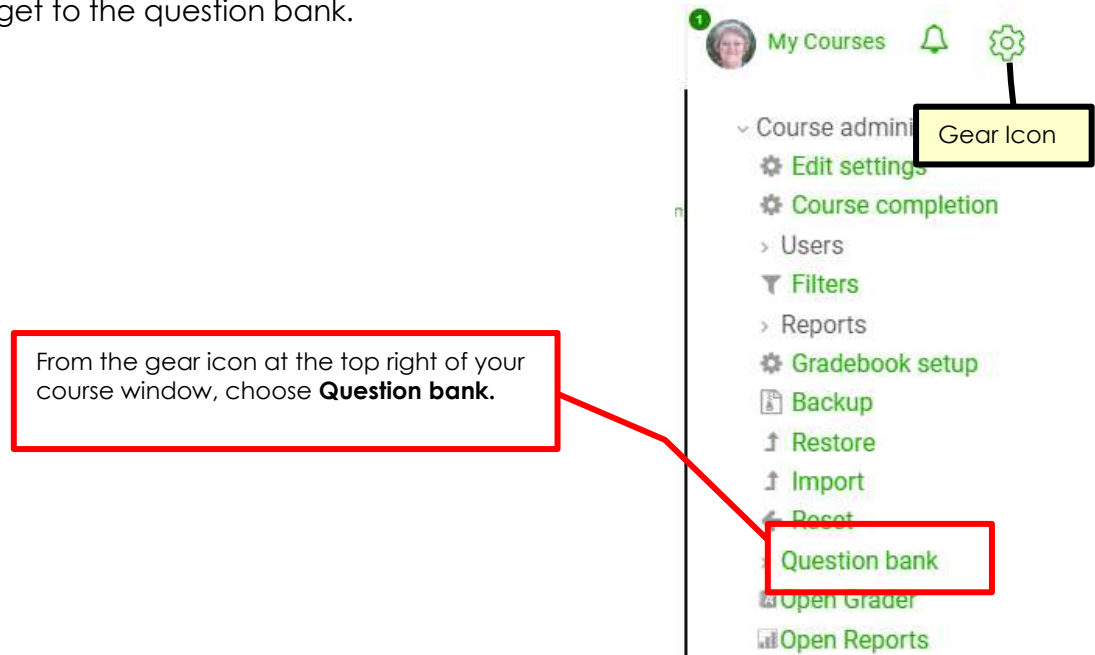
Click the trash can to delete it.

## Adding questions to the Question Bank

A course question bank is a database of questions. Many textbook publishers have questions you can import into Moodle. Contact your textbook publisher for more information.

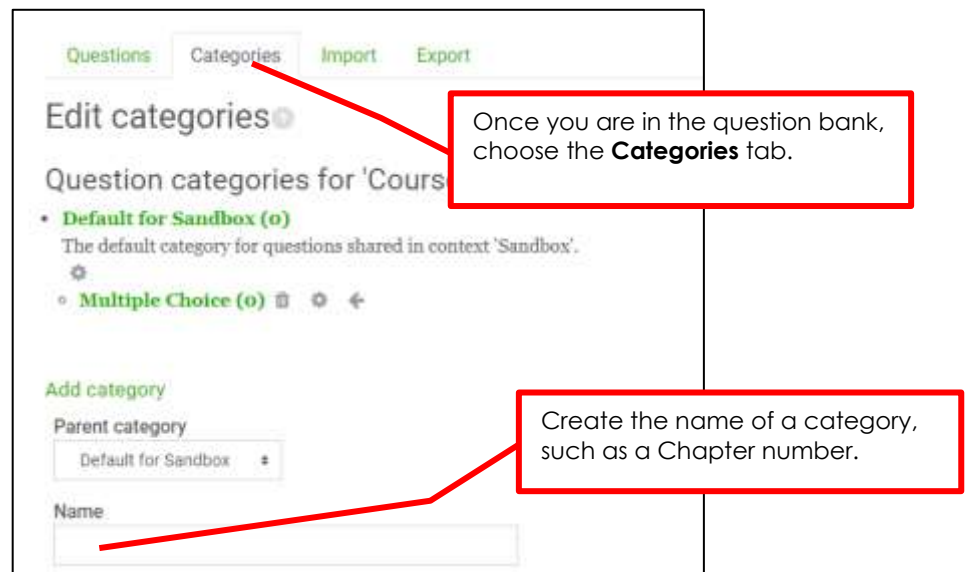
You can also create questions from scratch, and you can preview and edit questions in a question bank. These questions can then be inserted into a Quiz activity.

Use the gear icon to get to the question bank.



If you create your own questions instead of importing a publisher's test bank, a good way to keep your questions organized is to set up categories. One example is to create separate categories for each textbook chapter. Go directly to the Question bank to do this.

Creating categories not only makes it easier to find questions, but makes the use of including random questions in your quizzes easier.



Questions Categories Import Export

## Question bank

Select a category: Default for Sandbox (1) ▾

The default category: Course: Sandbox  
Top for Pam\_Sandbox

No tag filters applied

Filter by tags...

- Default for Sandbox (1)
- Chapter 1
- Chapter 2
- Chapter 3

☐ Show question text in the question list

Search options ▾

☒ Also show questions from subcategories

☐ Also show old questions

Create a new question ...

When ready to create a question, first select the appropriate category where you want the question placed.

Note: Questions you create can be accessed from any course you have available in Moodlerooms.

Click here to start creating the question.

## Choose a question

- ☐  $2+2=7$  Calculated
- ☐  $2+2=7$  Calculated multichoice
- ☐  $2+2=7$  Calculated simple
- ☐ Drag-and-Drop Matching
- ☐ Embedded answers (Cloze)
- ☐ Essay
- ☐ Matching
- ☐ Multiple choice
- ☐ Numerical
- ☐ Random short-answer matching
- ☐ Short answer
- ☐ True/False
- OTHER
- ☐ Description

Choose type of question.

Click **Add** then create the question.

Add

Once your questions are in your question bank, the last step is to add questions from the question bank to your actual quiz activity.

Use the same method as adding a question directly to the quiz activity except choose "from question bank" here.

## Editing quiz: Sample quiz

Questions: 0 | This quiz is open

Reorganize Select multiple items

Maximum grade 10.00

Save

Total of marks: 0.00

☐ Shuffle

Add ▾

+ a new question

+ from question bank

+ a random question

## Quick Help: Multiple choice question with only one correct answer.

Multiple choice questions are very common. Below is an example of where to insert the question and how to distinguish which answer is right and which answers are wrong.

**Question name**

Question 1

Provide a question name that only you can see.

**Question text**

Paragraph B I [List Icons] [Link Icon] [Unlink Icon] [Image Icon] [Smiley Icon] [Video Icon] [File Icon]

Which of the following is the capital of the state of Texas?

Type the question here.

One or multiple answers?

One answer only

☒ Shuffle the choices?

Number the choices?

No numbering

**Answers**

**Choice 1**

Paragraph B I [List Icons] [Link Icon] [Unlink Icon] [Image Icon] [Smiley Icon] [Video Icon] [File Icon]

Austin

Path: p

**Grade**

100%

Choose 100% to show it is the correct answer.

**Feedback**

Paragraph B I [List Icons] [Link Icon] [Unlink Icon] [Image Icon] [Smiley Icon] [Video Icon] [File Icon]

Your answer is correct.

Can put feedback that student would see once you open the quiz for students to see their results.

**Choice 2**

Paragraph B I [List Icons] [Link Icon] [Unlink Icon] [Image Icon] [Smiley Icon] [Video Icon] [File Icon]

Dallas

Path: p

**Grade**

None

For wrong answers, leave the Grade at "None."

**Feedback**

Paragraph B I [List Icons] [Link Icon] [Unlink Icon] [Image Icon] [Smiley Icon] [Video Icon] [File Icon]

Your answer is incorrect. The correct answer is Austin.


Path: p

## More help with Quizzes

Open LMS Help website: <https://help.openlms.net/instructor-help/>

### Activities and resources

- [Add and Edit Quiz](#)
- [About Quizzes](#)
- [Grade Quiz](#)
- [Add Questions](#)



These are the choices for help at the Open LMS website.