Norton Publishing

Most Norton textbooks have a Moodle Coursepack available in Norton's Instructor Resource area. Step-by-step instructions for downloading it are also there. You must, of course, be registered with them in order to access the resources.

Recommendation for downloading and using a Coursepack:

<u>Do not</u> restore the Coursepack into your regular course shell. Instead, ask Will Thompson or Pam Denney to create a temporary course shell for you. Restore the Coursepack into this temporary course shell. Then in your regular course shell use the Import feature (in Administration block) to import the specific content you want to include in your course.

Step by step instructions for downloading a Coursepack into Moodle are available at: http://books.wwnorton.com/books/coursepackhelp.aspx?id=4294972162

<u>Testbank – How to import just the testbank into Moodle</u>

In most cases the Moodle Coursepack file includes the test banks along with the other chapter-by-chapter learning activities and quizzes. No additional test bank file is needed.

However, <u>if you want only the test banks</u> and none of the chapter content, use this process to import them directly into your regular course shell:

- 1. Download the Blackboard 6-7 test banks listed on the instructor resource page for your text.
- 2. Import to Moodle using the IMPORT tool located in the Administration Block > Question Bank > Import.
 - 1. Click on "Import"
 - 2. Select "Blackboard"
 - 3. Choose the test bank file.
 - 4. Click "Import" button and follow the instructions

You will repeat this for each chapter's testbank. Once each testbank is in Moodle, you will add a quiz activity to your course and then choose the questions from the appropriate chapter testbank you want to add to the quiz. If you need help creating a quiz and adding questions from the testbank, go to the Instructor Tutorials link at the bottom of your Moodle screen.

For more help, refer to Norton's testbank help at http://books.wwnorton.com/books/testbankhelp.aspx?id=10888