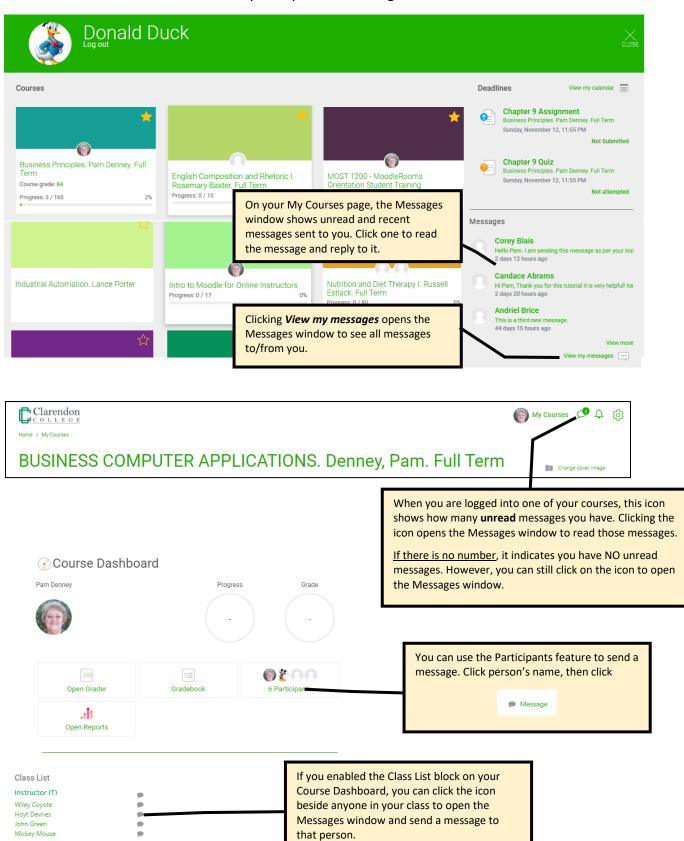
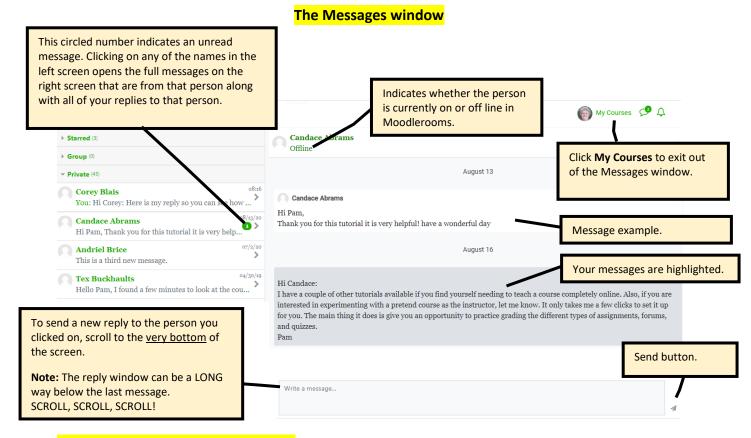
Using the Messages feature in Open LMS / Moodle

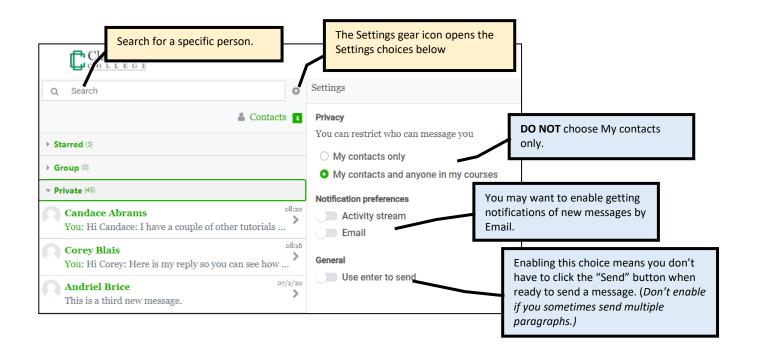
Different ways to open the Messages window



The remaining pages show what the Messages window looks like and how to use it.

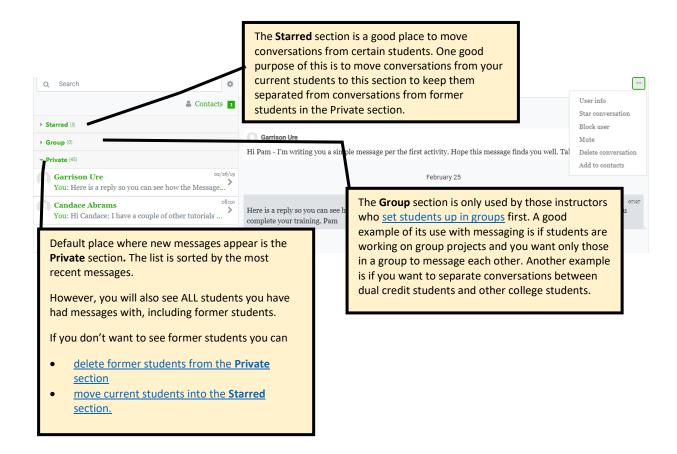


Other options in the Messages window



Messages sections in left pane

There are 3 sections in the Messages window where student messages can be organized: **Starred**, **Group**, and **Private**.



Move current students into the Starred section.

Doing this is one method to keep your current student messages separated from former students.

