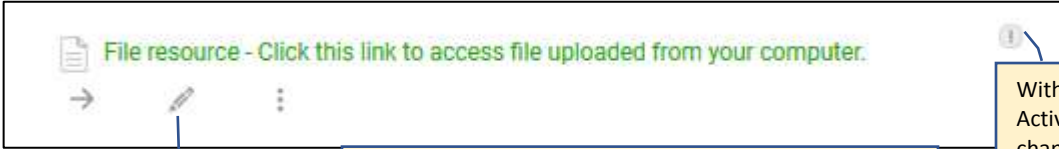


## Recommended Folder resource settings

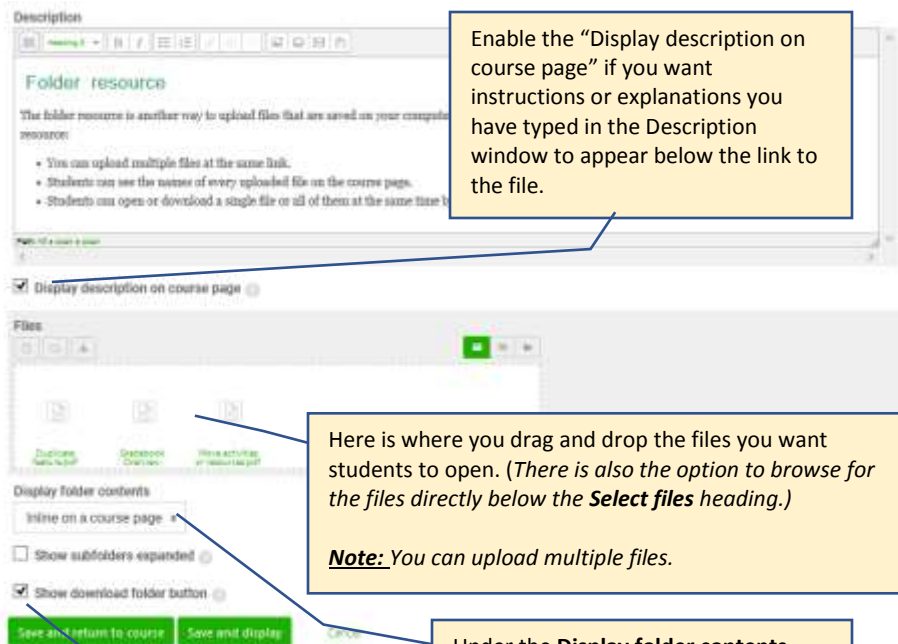


File resource - Click this link to access file uploaded from your computer.

Click the **Edit** icon below the URL resource to open the Edit settings screen.

With the proper settings the Activity completion icon will change to a green check mark once students click on the link to open the file.

After changing settings always click the “Save and return to course” button on the left side of the Edit settings screen.



Enable the “Display description on course page” if you want instructions or explanations you have typed in the Description window to appear below the link to the file.

Here is where you drag and drop the files you want students to open. (There is also the option to browse for the files directly below the **Select files** heading.)

**Note:** You can upload multiple files.

Under the **Display folder contents**, select “Inline on a course page” so the files can be seen without clicking the link.

Enable **Show download folder** button if you want students to have the option of opening only one of the files or clicking the “Download folder” button to download all of the files into a single folder.

This is the default. Unless you don’t want students to see the URL on the course page, leave it at the default.

Change Completion tracking to “Do not indicate activity completion” since students can see the instructions and files to download right on the course page.

Visibility: Show on course page

Common module settings

ID number

Restrict access

Access restrictions

None

Add restriction...

Activity completion

Completion tracking

Do not indicate activity

Require view

Student must view this activity to complete it

Expect completed on

Enter tags...